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October 14, 2018

Dear Downtown Business Owner/Residents,

Re: Nightmare on Chicago Street Event, Saturday October 20

Nightmare on Chicago Street is Elgin's Halloween street festival that takes place on **Saturday, October 20, from 6:00 p.m. to 11:00 p.m.** This letter provides downtown business owners and residents with several reminders about the event.

Event Details

The event features live music, special guest appearances, dance, theatre, movie set-style decorations, a movie theatre featuring signature Nightmare on Chicago Street films, on-street drinking and much more. The event zone, also referred to as the "safe zone," includes three stages. The main stage



will be located at the intersection of Chicago Street and Douglas Avenue. A second stage will be located at Chicago Street and Villa/Center Street and a third stage will be located at Grove Avenue and Fulton Street (see green boxes on map).

The event is ticketed. Advance tickets are available for \$12 at the event website: www.nightmareonchicagostreet.com. Online ticket prices increase to \$15 on Friday, October 19. NEW THIS YEAR: On the event day, tickets can be purchased for \$15 at the three box offices located on Fulton Street, Grove Avenue and Highland Avenue. There are four gated entrances located on Douglas Avenue, Spring Street, Fulton Street and Grove Avenue. Please see map on the last page.

Starting at 5:00 p.m. on Saturday, October 20, there will be no access to the streets within the event zone. At 5:30 p.m., tickets will be required to enter the event zone including employees (*no exceptions*). Fencing and barricades will enclose the event zone. Any employee that enters after 5:30 p.m. will need to purchase a ticket.

Street Closures and Parking

The impacted streets:

- Chicago Street from Grove to Villa
- Douglas/Grove Avenue from Highland to Prairie
- Spring Street from Highland to Fulton
- DuPage Street from Villa to Spring
- Highland from Villa to Douglas
- Fulton from Villa to Spring
- Alley from Chicago to Highland



Streets will be closed to vehicles on Saturday, October 20 from 5:00 a.m. until midnight on Sunday, October 21. No parking signs will be posted the week of the event to serve as a notice of the event day street closures. No parking on the streets will begin at 5:00 a.m. Saturday morning.

*** Alley from Chicago to Highland will be closed from 5 a.m. on Wednesday, October 17 until midnight on Sunday, October 21 (please see picture above).

*** The Spring Street parking deck first floor will be closed on Friday, October 19 starting at 5 a.m. The entire deck will be closed on Saturday, October 20 from 5:00 a.m. to midnight for VIP parking. Several other downtown parking options can be found at cityofelgin.org/parking.

*** The surface parking lot on Villa and Fulton will be closed from Thursday, October 18 until Tuesday, October 23.

*** In addition to downtown parking, a free shuttle will run back and forth between the parking lot located at 934 Center Street and the north Spring Street entrance and 1200 Maroon Drive and the entrance on Grove and Prairie from 6:00 p.m. to 12:00 a.m.

*** The parking garage in the Fountain Square Condominiums will not have access to Grove Avenue starting at 5:00 a.m. on Saturday, October 20 until 10:00 p.m. on Sunday, October 21. Residents are encouraged to park on Riverside Drive. The parking lot will be closed off for residents only. Please show your driver's license with your address to park in the lot during the event. A police officer will be stationed to check for resident identification and assist residents to the front if needed. Residents can use the back entrance to get into the building.



Seven semi-trailers will be parked throughout downtown beginning Tuesday morning, October 16.

Decoration and Cleanup

Street decoration will begin Wednesday, October 17 and event cleanup will be complete by the end of day Monday, October 22.

With the permission of individual business owners, we will be decorating the outside of store windows within the event zone. City staff and volunteers are responsible for cleaning up the decorations after the event. Stores that remain open during the event will be given signs to display stating that they are part of the "safe zone". Businesses closed during the event will be given signs notifying attendees that they have been "infected by zombies" and are off limits.

How residents can get in and out of the "safe zone"

If you reside in the "safe zone" (refer to the map on page 1), you can receive two free tickets into the event with proof of residency. Proof of residency requires a driver's license with your address or a piece of mail with your address and a photo ID that includes your name. You can retrieve your tickets the day of the event at Will Call located on Highland Avenue between Douglas Avenue and Spring Street.

Questions and Further Information

If you have any questions or concerns, please dial 311 (or 847-931-6001).

Stay updated with details on the event website, <u>nightmareonchicagostreet.com</u>, on the Facebook page facebook.com/nightmareonchicagostreet or Twitter handle @ElginNOCS.

Thank you for your cooperation with this event. We hope that Nightmare on Chicago Street will be a great opportunity for our Downtown Businesses and enjoyable experience for downtown residents.

